



## **“The City with a Heart”**

Rico Medina, Mayor  
Marty Medina, Vice Mayor  
Tom Hamilton, Councilmember  
Linda Mason, Councilmember  
Michael Salazar, Councilmember

**GOVERNOR’S EXECUTIVE ORDER N-25-20\*\*\*\*  
CORONAVIRUS COVID-19  
AND SAN MATEO COUNTY HEALTH DIRECTIVE  
FROM MARCH 14, 2020**

*On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC’s social distancing guidelines which discourage large public gatherings, the San Bruno City Council meetings are being conducted electronically. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda or watch by livestream at [www.youtube.com/user/cityofsanbruno](http://www.youtube.com/user/cityofsanbruno). CityNet Services Channel 1 will air the meeting live and the recorded meeting will be made available for viewing on the City’s YouTube channel after the meeting has concluded.*

*If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email [councilsb@sanbruno.ca.gov](mailto:councilsb@sanbruno.ca.gov) or [mthurman@sanbruno.ca.gov](mailto:mthurman@sanbruno.ca.gov). Emails received before the special or regular meeting start time will be forwarded to the City Council, posted on the City’s website and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the City Council and filed with the agenda packet becoming part of the public record for that meeting. Emails received will not be read aloud during the meeting.*

*Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact Melissa Thurman, City Clerk 48 hours prior to the meeting at (650) 619-7070 or by email at [mthurman@sanbruno.ca.gov](mailto:mthurman@sanbruno.ca.gov). Notification in advance of the meeting will enable the City of San Bruno to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.*

## **AGENDA**

### **SAN BRUNO CITY COUNCIL**

**[View Full Meeting](#)**

**January 12, 2021**

**7:00 p.m.**

### **Zoom Meeting Details:**

**<https://sanbruno-ca-gov.zoom.us/j/97942841963?pwd=UGt2Tm96OFpyVjhDcmV0c0Q2TWt6UT09>**

**Webinar or Meeting ID: 979 4284 1963 (audio only)**

**Participant ID: #**

**Webinar or Meeting Password: 599899**

**Zoom Phone Line: 1-669-900-9128 (same webinar ID and password as above)**

City Council meetings are conducted in accordance with Roberts Rules of Order. All regular Council meetings are recorded and televised on CityNet Services Channel 1 and replayed the following Thursday, at 2:00 pm.

1. **CALL TO ORDER**

2. **ROLL CALL/PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Individuals allowed three minutes. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendaized pursuant to State Law.

4. **ANNOUNCEMENTS/PRESENTATIONS**

- a. **Receive** presentation from HIPHousing.
- b. **Receive** Update on COVID-19 Response Efforts.
- c. **Recognition** of Tim Wallace for 25 Years of Service to the City of San Bruno.

5. **CONSENT CALENDAR**

All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested.

- a. **Accept** Accounts Payable of December 1, December 7, December 14, December 21 and December 29, 2020.
- b. **Accept** Payroll of November 27 and December 8, 2020.
- c. **Accept** Reconciliation of General Ledger to Bank Reports and Investment Reports Dated September and November 2020.
- d. **Approve** the Regular Meeting Minutes for the Special and Regular Meetings of December 4, December 8, December 9, and December 17, 2020.
- e. **Approve** the 2021 City Council Meeting Calendar and Direct Staff to Cancel the Regular City Council Meeting of August 10, 2021.
- f. **Adopt** Resolution Authorizing the City Manager to Execute a Five-Year Contract with Odyssey Power for Generator Maintenance Services in an Amount not to exceed \$100,000 for FY2020-21 and Appropriating \$40,000 from the General Fund.
- g. **Adopt** Resolution Authorizing the City Manager to Execute a Contract with Andy's Roofing Company, Inc. for Roof Repair and Emergency Repair Response Services in an Amount not to Exceed \$60,000 for FY 2020-21 and Appropriating \$40,000 from the General Fund Capital Improvement Reserve Fund.
- h. **Adopt** Resolution Amending the City Classification Plan by Adopting the Position Description and Salary Range for Information Technology Associate.
- i. **Accept** Resignation from Personnel Board Member Effective December 7, 2020, and Planning Commissioner Effective December 8, 2020 and Direct the City Clerk to Post a Notice of Vacancies in Accordance with State Law.
- j. **Approve** City of San Bruno Response Letter to the San Mateo County Civil Grand Jury Report titled "Second Units: Adding New Housing in The Neighborhoods".

6. **CONDUCT OF BUSINESS**

- a. **Adopt** a Resolution Initiating Proceedings to Establish a Revised Storm Drainage and Flood Protection Fee.

7. **COMMENTS FROM COUNCIL MEMBERS**

a. **Linda Mason:**

- Joint Committee Meeting with School Board;
- Expand the Citizens Revenue Oversight Committee (Measure G Committee) to 7 seats; and
- Request City Manager to: (1) Scheduled a Closed Session of the City Council to discuss the possibility of acquiring the El Crystal property from the San Bruno Park Unified School District, and (2) Assess the potential opportunity for lease of site for Park and Rec sub-station during the RAC construction.

b. **Michael Salazar:**

- Update on the San Bruno's Heart Committee and Discuss Future Activities.

8. **ADJOURNMENT** - The next Regular City Council Meeting will be held on January 26, 2021 at 7:00 p.m.